

INFORMATION SHEET

PRIVACY IN GIRL GUIDING



The Australian Privacy Principles

The Office of the Australian Information Commissioner has developed the [Australian Privacy Principles](#), which outline how many Australian agencies should handle, use and manage personal information.

It is Girl Guides Australia's policy that all Adult Members, Volunteers, and Employees will follow these Principles.

In summary, the Principles require Girl Guiding in Australia to:

- Only collect information about people that they really need
- Tell people why they are collecting that information, and give people an option to say no
- Only use the information for the reason the information was collected in the first place
- Don't let anyone who doesn't have the need or authority to see the information
- Keep the information secure
- Let people change the information if it is incorrect.

Access to Personal Information

If any Member, Volunteer, or Employee, or any member of the (extended or non-Guiding) community, seeks access to any information about themselves held by GGA or a SGGO, the person seeking access should be referred to GGA or the relevant SGGO.