



Australian Trefoil Guild

Trefoil Guild Annual Census and Financial Return for Year Ended 2020

To be forwarded before 28 February 2021 to your State Trefoil Guild Adviser.

Please type or print clearly with black pen.

Complete form in duplicate: first copy to State Trefoil Guild Adviser together with payment and Auditor's report, retain second copy for District Trefoil Guild records.

Trefoil Guild:	
Meeting Day:	Meeting Time:
Meeting Place:	

President:	Title:	Last name:	
Given names:		Post nominals:	
Address:			
Preferred phone No:		Alternate phone No:	
Email:			
Permission given to publish contact details in Personnel Directory used by Trefoil Guilds and State Trefoil Guild Advisors?		Y / N	Signature
Secretary:	Title:	Last name:	
Given names:		Post nominals:	
Address:			
Preferred phone No:		Alternate phone No:	
Email:			
Permission given to publish contact details in Personnel Directory used by Trefoil Guilds and State Trefoil Guild Advisors?		Y / N	Signature
Treasurer:	Title:	Last name:	
Given names:		Post nominals:	
Address:			
Preferred phone No:		Alternate phone No:	
Email:			
Permission given to publish contact details in Personnel Directory used by Trefoil Guilds and State Trefoil Guild Advisors?		Y / N	Signature



Trefoil Guild:

Bank Account Details

General Account:

Name:

BSB No:

Account Number:

Bank:

Branch:

Balance as at 31 December:

Signatories' names: (please print)

Position

Contact address (if different from Treasurer):

Term Deposit or Other Account (e.g. Special Purpose Account):

Name:

Purpose of account:

BSB No:

Account Number:

Bank:

Branch:

Balance as at 31 December:

Signatories' names: (please print)

Position:

Contact address (if different from Treasurer):

Date of your last audit (attach copy of last audited Financial Statement):

/ /

Name of auditor:



Trefoil Guild:

Trefoil Guild activities during the past year. Please attach additional pages if necessary.

A: Service to Guiding:

B: Service to the Community

C: International Service

D: Other Activities (Social, Cultural, Fellowship)

Guilds with whom your Trefoil Guild or individual members are twinned:

DONATIONS	Girl Guides	Community
State	\$	\$
Australia	\$	\$
International	\$	\$
Trefoil Guild State Project (<i>if applicable</i>):		
Project name:	\$	\$
Others (details):	\$	\$
Totals		

Trefoil Guild:

Trefoil Guild Membership

State Girl Guide Association fee (covers annual Girl Guide membership of State, Australia and WAGGGS, plus insurance) and State Trefoil Guild fee is determined by each state.

A	Trefoil Guild members who pay State Girl Guide Association fee plus ATG, NGSFA and STG fees
B	Members who pay adult membership fee to the State Girl Guide Association and only need to pay ATG, NGSFA and STG fees
C	State Girl Guide Life Members only need to pay ATG, NGSFA and STG fees
D	Trefoil Guild Life Members: The Trefoil Guild pays State Girl Guide Association fee plus ATG, NGSFA and STG fees for each member
E	New Trefoil Guild members
F	Members 90+ who pay a reduced state membership
G	Members who belong to more than one Trefoil Guild, if another guild is her 'home guild'. Member only needs to pay once, at her home guild.
H	Honorary Members (not eligible to attend regular meetings or accrue years of membership or earn an award. No membership fees are payable.
I	Trefoil Guild members who are also BP Guild members

List of Trefoil Guild members (alphabetical by last name). Attach extra page if needed.

[illegible]



Trefoil Guild:

Ages of members, for statistical purposes only	<30 years	31 – 50 years	51 to 80 years	80+ years
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Changes to Guild members' details (e.g. change of address, resignations, death) from last year's return

Financial details

State Girl Guide Association fee and State Trefoil Guild fee is determined by each state. Payment arrangements are variable.

			Number
Fees payable to State Girl Guides Association (covers annual Girl Guide membership of State, Australia and WAGGGS, plus insurance)	Full Fee:	Add totals of columns A+D	
	Part fee:	Add totals of columns B+E+F	

	Fee	Total
Fees payable to State Trefoil Guild <i>Adviser to add payment details</i>	\$	

		Number	Fee	Total
Fees payable to Australian Trefoil Guild	Add totals of A+B+C+D+F		\$2	
Fees payable to National Scout and Guide Fellowship of Australia (NSGFA)	Add totals of A+B+C+D+F		\$4	
Grand Total				

State Administration use only:

Amount paid to Australian Trefoil Guild Account Name: Girl Guides Association Trefoil Guild Bank: Westpac BSB: 033-055 Account No: 236089	\$	Receipt No:
Amount paid to State Girl Guide Association, if applicable	\$	Receipt No:
Amount retained in State Trefoil Guild account	\$	Receipt No: